

Approved Institution Programme (Certificate, Diploma, Advanced Diploma, PG Diploma, UG and PG Courses only) under Centre for Collaboration of Industry and Institutions, Bharathiar University

MEMORANDUM OF UNDERSTANDING

Bharathiar University was established at Coimbatore by the Government of Tamil Nadu in February 1982 under the provision of the Bharathiar University Act 1981 (Act 1 of 1981). The Act section 25 of chapter XIV empowers the syndicate to enter into an agreement with central and state Governments and Private managements apart from specified purpose any other purpose not repugnant to the provision of this Act and also empowers to institute university Centres. Accordingly the Syndicate of the University in its meeting held on 08.11.2006 has approved to establish interaction with industry to undertake and conduct courses under University Industry Interaction programmes and later, the syndicate in its meeting held on 23.06.2008 established the Centre for Collaboration of Industry and

Institutions (CCII) as a constituent to identify and approve institutions to offer various Certificate, Diploma, PG Diploma, Advanced Diploma, UG and PG courses as approved Institution Programmes under Centre for Collaboration of Industry and Institutions programmes utilizing their faculties and facilities by entering into a Memorandum of Understanding (MOU).

This Memorandum of Understanding entered into on _____ at Coimbatore between the Centre for Collaboration of Industry and Institutions (CCII), Bharathiar University, an Institution imparting and offering practical job oriented educational courses, hereinafter referred to as Centre for Collaboration of Industry and Institutions (CCII), Bharathiar University located at Coimbatore – 641 046 represented by the Registrar, Bharathiar University which expression shall unless repugnant to the context means and include its successors and assigns of the ONE PART. Wherever the word University comes in this MOU it implies Bharathiar University – Centre for Collaboration of Industry and Institutions (BU - CCII).

_____ is represented herein by the _____, here in after referred to as “_____” which expression shall unless repugnant to the context mean and intrude its successors and assigns of the OTHER PART.

WHEREAS

The University, as approved by the Syndicate of the University has decided to recognize _____ as an **Approved Institution Programme Centre** for conducting specific **Certificate / Diploma / Advanced Diploma / PG Diploma / UG/ PG** courses as described in the Schedule.

The Parties have had preliminary discussions in this matter and have ascertained the areas of broad consensus. The parties now, have therefore, agreed to enter in writing these areas of consensus, under a Memorandum of Understanding (MOU).

Now this Memorandum of Understanding witnesses that:

The _____ shall offer the following courses as approved by the CCII as an **Approved Institution Programme**:

Schedule

Sl. No.	Courses	Intake	Tuition Fee Rs.	Practical Fee Rs.
1.				

The tuition fee of the respective courses be fixed and revised as and when required with the mutual consent of the University and _____.

The above said courses shall be conducted by _____ at _____ Only.

1.0 Admission Procedures :

- (a) Application and Prospectus bearing the seal and logo of the Bharathiar University shall be prepared with the approval of the University along with the fees details, printed at their cost and sold by _____ at their centre(s).
- (b) Filled in application(s) as received from the prospective candidates will be received by _____. The list of eligible candidates shall be forwarded to the University for Consideration and approval as per eligibility norms.
- (c) Fee shall consist of two components. Namely the tuition fee and practical fee. Both such fee to be collected from the students approved by the University shall be fixed by the University.
- (d) The cost of application and tuition fee and practical fee from the student shall be collected by means of crossed Bank Demand Draft only.

1.1 ACADEMIC PROGRAMMES – COURSES OF STUDY

The classes for the above said courses shall be conducted by the _____. The course materials shall be designed wherever required by the _____ only, with proper approval of the University. Practical sessions shall be conducted by _____ and the entire expenses for the practical's, demonstrations, etc. shall be borne by _____.

1.2 FEE STRUCTURE:

The fee structure prescribed for the programmes are as follows:-

1.2.1 _____ should remit a onetime fee of Rupees One Lakh only for the conduct of Approved Institution Programme.

1.2.2 The cost of application for admission to the courses of study specified supra will be Rs. 100 /- (Rupees One hundred only) or as revised from time to time. The Applications & Prospectus should be printed by the _____ after getting approval from the University. The University

and _____ shall share the total amount collected towards the sale of Application and Prospectus in the ratio of 25:75 respectively.

1.2.3 The tuition fee as fixed by the University and collected by the _____ on behalf of the University shall be shared on the Ratio of 50:50 between Bharathiar University and _____, respectively. The share of University shall be collected separately, in the form of crossed Bank Demand Draft in favour of the Registrar, Bharathiar University, and shall be submitted to the Centre for collaboration of Industry and Institutions (CCII) along with detailed statements of fee collected from the students, on a weekly basis. The share of _____ and practical fee as prescribed by Centre for Collaboration of Industry and Institutions (CCII) shall also be collected separately in the form of crossed Bank Demand Draft in their name and accounted by _____ for verification by the University, if necessary.

1.2.4 The Registration fee, Recognition fee and Matricula fee and other fees as fixed by the university shall be collected from the students by _____ and sent to the University in the form of crossed Bank Demand Draft in favour of the Registrar, Bharathiar University.

1.3 EXAMINATION:

The University shall closely monitor the programmes offered at _____ and take appropriate measures to ensure the quality of the agreed programmes. Dates and Schedule of Examinations for the courses shall be announced by the University at appropriate time during the semester / year. The centres of examinations, valuation of answer scripts, centres for practical's etc., shall be assigned by the University.

Examination fee will be fixed by the University as per norms approved by the competent body of the University.

2.0 RESPONSIBILITIES OF THE INSTITUTION

2.1 _____ shall provide entire infrastructure facilities including class rooms, laboratories, equipments, analytical tools and aids, library and qualified staff. Counseling and guidance on courses are to be added as per norms of the University. _____ shall not at any time for any reason cause to the University any situation leading to legal implications and shall not cause any damage to the name and fame of the University.

2.2 The application and prospectus for admission shall be prepared by _____ in consultation with the University. They shall be sold by the _____ at the respective centre(s) at costs as decided by the University for Various Courses of study. The application amount collected in

the form of crossed Demand Drafts along with the application should be sent to the University. The University in turn will pay to _____ the amount as agreed in para 1.2.2

- 2.3 _____ shall utilize the services of qualified and experienced teachers and professionals with adequate industry knowledge and exposure. It shall be the responsibility of _____ to employ such skilled professionals to impart the industry oriented training. The university shall have the right to inspect and suggest modifications to the profile of such professionals employed.
- 2.4 _____ shall submit and get the approval from the University before admitting the selected students.
- 2.5 _____ shall prepare study materials as per guidelines of the University and obtain the consent of the University before they are distributed to the students.
- 2.6 _____ shall arrange necessary facilities for field training and internship in other Institutions to the students if necessary for courses. Residential fee of Rs. 300/- (Three Hundred Only) per day may be collected by _____ from the students for meeting boarding and lodging charges.
- 2.7 The evaluation as a part of the examination work like class room tests, assignments, seminars, etc. will be done by _____ and the reports shall be submitted to the University periodically. The expenses in connection with regular lectures, practical's, remuneration to teaching faculty and supporting staff, internal evaluation will be borne by _____
- 2.8 _____ is authorized to collect from each student for every year the study material fee Rs. 1,500/- for all Certificate / Diploma / Advanced Diploma / PG Diploma / UG / PG courses in addition to the prescribed tuition fee in their own name in the form of Bank Demand Draft.
- 2.9 _____ shall not collect any amount under any head(s) other than the prescribed fee and the practical & project fee as mentioned in 2.8 above from the students joining the courses.

RESPONSIBILITIES OF THE UNIVERSITY

- 3.1 The University shall be responsible for all administrative work relating to admission, conduct of examinations and award of certificates / diploma / degrees.

- 3.2 The syllabus & eligibility conditions shall be framed and approved by the University. In this regard, the suggestions offered by _____ will be taken into consideration, wherever necessary.
- 3.3 The University shall monitor the quality of the programmes through persons appointed by it for the purpose or by some other means as deemed fit.
- 3.4 The University shall have the right to revise the course fee as and when required in consultation with _____.
- 3.5 This MOU shall be valid for a period of three years of admission from this date and can be renewed for a further period of three years on mutual consent. The University shall review the progress of the courses in each year.
- 3.6 In respect of any change in the Venue, Course, Syllabi, Eligibility, Admissions, Collection of fee and fee structure, Scheme of Examinations, etc., the decision of the University will be final.
- 3.7 The University shall inspect the venue of programmes periodically in respect of the infrastructure facilities including qualified staff for teaching and training so as to ensure that the same is confirmed to the standards of the University and any directions issued from time to time by the University shall be carried out by _____.
- 3.8 The University shall have full powers to review the running of each course or courses and if the University comes to the conclusion that the running of the course is not satisfactory, the University is entitled to disassociate itself from the course or courses and the _____ shall not be entitled to any payment towards damages or otherwise for their having invested any money in providing the buildings, infrastructures, Man power, etc., which they have agreed to provide.

4.0 JOINT RESPONSIBILITIES

- 4.1 University shall release advertisements regarding courses offered by _____ and the cost of such advertising shall be borne by the university. _____ may also release advertisements with prior approval of the University, and such cases, the cost shall be borne by _____. However the artwork /design shall be approved by the university.
- 4.2 The annual intake of students shall be decided by the University at the commencement of every academic year in consultation with _____, and the decision of the University will be final.

4.3 Any expansion or modification relating to the academic programmes shall be decided jointly by the University and _____.

4.4 Any legal implications will be confined to Coimbatore Jurisdiction only.

5.0 MISCELLANEOUS

5.1 The collaborative ventures also include the scope of extending learning facility at the chosen centres of _____ located outside Coimbatore with prior approval of the University without causing any hardship to the students of the Bharathiar University.

5.2 The collaboration is envisaged to provide admission for the academic year **2011 -2012** onwards. _____ shall arrange for Press release and advertisements to invite applications for admission for the academic year **2011 -2012** within 15 days after signing of the MOU.

5.3 All payments to _____ by the University under the MOU, shall be made in Indian currency, by means of Demand Draft.

5.4 _____ shall take care of the fulfillment and compliance of the procedural statutory regulations and formalities in connection with the Foreign Exchange Regulation Act and the University will assist the _____ wherever necessary.

5.5 All the terms and conditions of this MOU are subject to the provisions of the Rules and Regulations of the University and the approval of various bodies of the University.

5.6 In witness whereof the parties have signed this Memorandum of Understanding of the day, month and year first hereinabove written.

5.7 Bharathiar University will not be liable for any of the loss incurred in running this programme nor provide any compensation for running this programme.

5.8 All the above clauses will be valid subject to the ratification of this MOU by the Syndicate of Bharathiar University.

5.9 This MOU is applicable for all _____ Centre at _____ only. However, if any further increase beyond this shall be done with the rules and regulation and permission of the University.

5.10 _____ will not offer any other programmes of any other Universities / other institutions in the same location under the same name.

For BHARATHIAR UNIVERSITY

For _____.

REGISTRAR

DIRECTOR

Witnesses

1.

2.

DIRECTOR, CCI, BU