**BHARATHIAR UNIVERSITY, COIMBATORE- 641 046.**

**APPLICATION FOR OBTAINING RANK CERTIFICATE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. | Details of Payment made | Name of the Bank | Receipt No | Receipt Date | Amount Paid  |
|  |  |  |  |
| 2. | Name of the Candidate  |  |
| 3. | Degree / Branch |  |
| 4. | Period of Study |  |
| 5. | Register Number |  |
| 6. | Month & Year of last appearance |  |
| 7. | Rank obtained |  |
| 8. | College or University Department through which qualified for the degree  |  |
| 9. | If the candidate has studied part of the same course from any college affiliated to nay University other than Bharathiar University, give the Register Number, Name of the College & University |  |
| 10. | If the candidate has applied & appeared to improve the performance, state the subjects and marks.  | Name of the Subject | Marks obtained in first time | Marks after Improvement | Month & year of Exam. |
|  |  |  |  |
| 11. | Total Maximum marks excluding in Languages  |  |
| 12. | Total marks obtained excluding in Languages ( The improved Marks should not be taken into account for classification)  |  |
| 13. | Class obtained |  |
| 14. | Address of the Candidate to send the Rank Certificate. **(With Pin code & Phone No.)** |  |
| 15. | Mail id |  |

Place :

Date : Signature of the Candidate

**INSTRUCTIONS**

1. Application duly filled in by the candidate should be sent to the CONTROLLER OF EXAMINATIONS, BHARATHIAR UNIVERSITY, COIMBATORE directly.
2. **First Rank holders** are exempted from paying fees of Rs.325 /- for rank certificate.
3. **The fee for the issue of rank certificate**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Applying Time Span – Month & Year of Passing****(1)** | **Search Fee****(2)** | **Cost of application****(3)** | **Rank Certificate Fee****(4)** | **Amount Payable****(2+3+4)** |
| before 2 years  | **---** | 75 /- | 250 /- | **325 /-** |
| after 2 year but before 5 years | 1000 /- | 75 /- | 250 /- | **1325 /-** |
| after 5 years but before 10 years  | 1500 /- | 75 /- | 250 /- | **1825 /-** |
| after 10 years but before 15 years  | 2500 /- | 75 /- | 250 /- | **2825 /-** |
| after 15 years  | 5000 /- | 75 /- | 250 /- | **5325 /-** |

1. The students can make the payment of rank fee through online facility in the portal <https://fms.b-u.ac.in/exam-fees/> . Link was also provided in the **University website for online payment**. **Exam & Exam Section Related Fees** **Pay Exam & Exam Section Related Fees** **Purpose of Remittance** **Rank Certificate**. **The fee payment receipt copy (Download receipt)** for payment made should be **enclosed along with rank application form**.
2. A sufficiently **STAMPED (Rs.50 /-) + SELF ADDRESSED ENVELOPE (A4 SIZE)** shall be enclosed, except first rank holder, for sending the rank certificate by Speed / registered post.
3. **REQUIRED DOCUMENTS**
4. Rank Application
5. The fee payment receipt copy
6. Stamped (Rs.50 /-) + Self Addressed Envelope (A4 Size)

***FOR OFFICE USE ONLY***

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate issued on  |  | Prepared By |  |
| Folio No |  | Examined By |  |
| Online Payment Details |  | CONTROLLER OF EXAMINATIONS  |